

PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS
MARCH 20, 2019

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, March 20, 2019 at 7:00 p.m.**, in the Legislative Room 203, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 7:00 p.m.

Invocation.

Pledge of Allegiance.

Opening Roll Call: Hoyer, Gruszynski, Lefebvre, Erickson, Borchardt, Evans, Vander Leest, Landwehr, Dantine, Brusky, Ballard, Kaster, Van Dyck, Linssen, Kneiszel, Deslauriers, Tran, Moynihan, Suennen, Schadewald, Lund, Deneys.

Late: Nicholson (7:03PM), Buckley (8:09PM)

Excused: Sieber, De Wane

Total Present: 22 Total Late: 2 Total Excused: 2

No. 1 -- ADOPTION OF AGENDA.

A motion was made by Supervisor Nicholson and seconded by Supervisor Lefebvre “to approve agenda.” Voice vote taken. Motion carried unanimously.

No. 2 -- COMMENTS FROM THE PUBLIC:

- a) State name and address for the record.
- b) Comments will be limited to five minutes.
- c) The Board’s role is to listen to public comments, and not ask questions, discuss nor take action regarding public comments.

Three people addressed the Board and spoke in favor of the potential Eagles Nest purchase and boat launch repurposing.

Those in favor:

Jim Pyle, 2833 River Forest Hills Dr, Pulaski, WI 54162
Bernie Skaletski, 1121 Grignon St, Green Bay, WI 54301
Lee Magnuson, 1030 Hillcrest Hts, Green Bay, WI 54313

Robert G. Reeners, 4313 Hillcrest Dr, Hobart, WI 54155 addressed the Board in regard to the New Veteran’s Memorial and the importance of making sure the memorial honors veterans and is not used solely for the purpose of hosting events.

No. 3 -- APPROVAL OF MINUTES OF FEBRUARY 20, 2019.

A motion was made by Supervisor Kaster and seconded by Supervisor Borchardt **“to adopt minutes.”** Voice vote taken. Motion carried unanimously.

No. 4 -- ANNOUNCEMENTS BY SUPERVISORS.

Supervisor Schadewald congratulated the Bay Port High School girls' basketball team on their WIAA state basketball championship.

Supervisor Lefebvre advised the Board that on Saturday, March 30th the League of Women Voters will be hosting the “Oceans - the Mystery of the Missing Plastic” at 1:00PM at the Brown County Central Library.

Supervisor Borchardt noted that nominations for the “Ethics in Business Awards” are due on Monday, March 25th. She also invited the Board to attend a symposium at St. Norbert College on white privilege and if the Board has any questions regarding the event they should contact cvc@snc.edu.

Supervisor Brusky stated that last Friday, March 15, 2019 was the Medical College of Wisconsin Green Bay's match day. She congratulated students and stated she was thankful for the two students that have been accepted in the Green Bay residency for psychiatry.

Supervisor Gruszynski thanked first responders on their quick action regarding the flooding by the East River. He also thanked the Red Cross for providing shelter for those in need at the Preble High School.

Supervisor Kaster thanked Brown County Employees, Public Safety Director Cullen Peltier, Sheriff Delain, County Executive Streckenbach, Bellevue Fire and Rescue, the Highway Department as well as the Village Leaders (Allouez, Ledgeview, and Bellevue) for their hard work and attendance during the flooding.

Supervisor Deneys thanked Captain Jody Lemmens and Public Works Director Paul Fontecchio on the representation of Brown County, as well as their professionalism during their press conference presentation on Friday, March 15th. Supervisor Deneys also wanted to note that the Town of Pittsfield will be breaking ground on their new Town Hall next Monday, March 25th at 5:00PM.

No. 5 -- PRESENTATION OF COMMUNICATIONS FOR CONSIDERATION

LATE COMMUNICATIONS:

No. 5a -- FROM SUPERVISOR ERICKSON: TO WITHDRAW COMMUNICATION FROM JOINT EXECUTIVE COMMITTEE AND EDUCATION & RECREATION COMMITTEE OF MARCH 11, 2019 - TO AMEND THE MOU TO INCLUDE THE WORDS “VETERANS MEMORIAL”.

Referred to Education and Recreation Committee.

No. 5b -- FROM SUPERVISORS TRAN AND BORCHARDT: FOR THE COUNTY TO DO AN ENERGY AUDIT ON ALL COUNTY-OWNED BUILDINGS.

Referred to Planning, Development & Transportation Committee.

No. 5c -- FROM SUPERVISORS SCHADEWALD AND ERICKSON: THIS COMMUNICATION IS MY REQUEST FOR THE INCLUSION OF THE SEALS OF THE SIX BRANCHES OF THE US ARMED FORCES (ARMY, NAVY, MARINES, AIR FORCE, COAST GUARD AND MERCHANT MARINE) DURING WWII IN INTERIOR/EXTERIOR ARTWORK IN THE NEW EXPO CENTER, ALONG WITH RECOGNITION OF MAJOR GENERAL JACOB JENNINGS BROWN, LT. COLONEL AUSTIN STRAUBEL, AND ANY OTHER APPROPRIATE MILITARY PERSONNEL RELATED TO THE BROWN COUNTY HISTORY.

Referred to Education and Recreation Committee.

No. 6 -- APPOINTMENTS BY COUNTY BOARD CHAIR AND BOARD OF SUPERVISORS COMMITTEE AS A WHOLE.

None.

No. 7 -- CONFIRMATION/APPOINTMENTS BY COUNTY EXECUTIVE.

None.

No. 8a -- REPORT BY BOARD CHAIRMAN.

Chairman Moynihan congratulated Supervisor Linssen on his recent engagement.

Chairman Moynihan stated that the Brown County Taxpayer's Association's lawsuit against Brown County has totaled \$225,768.67 in expenses.

No. 8b -- REPORT BY COUNTY EXECUTIVE.

County Executive Streckenbach stated that the last four years as County Executive have been very enjoyable and he is glad to have been on a team that keeps the community moving forward.

County Executive Streckenbach noted that on March 5th, Outagamie County, Brown County, Fond du Lac County, Winnebago County, and the Oneida Nation signed the Northeast Wisconsin Water Pact in the fight for clean water in Northeast Wisconsin.

County Executive Streckenbach wanted to recognize that March 20th is World Water Day and that New World recognized the removal of the PCB's in the Fox River cleanup.

County Executive Streckenbach praised Director of Public Works Paul Fontecchio, Director Public Safety Cullen Peltier, and Director of Emergency Management Jerad Preston on their preparation and fast action during last week's flooding.

County Executive Streckenbach congratulated the milestones of Christopher Allen (Highway Department), Kenneth Vanden Busch (Highway Department), and Karl Lau (Sheriff Department) on 25 years of service with Brown County. He also congratulated Jon Rickaby (Facility and Park Management) on 30 years of service with Brown County.

No. 9 -- OTHER REPORTS.

None.

No. 10 -- Standing Committee Reports

No. 10a -- REPORT OF ADMINISTRATION COMMITTEE OF MARCH 6, 2019

1. Review minutes of: *None*.
2. Digital Counties Initiative presented by Oliver Buesche of My Strategy Solution, LLC. *No action taken*.
3. Communication from Supervisor Schadewald re: This is my request to review travel, conference and lodging policies related to County Board members.
 - i. To amend Ordinance 3.11(p) by striking *except for Board members* in the first line and striking *However* in the second line.
 - ii. To direct Corporation Counsel to add a provision to the Ordinance requiring an explanation be provided to the County Board Chair by a Supervisor if the County expends money for a Supervisor to attend an event but the Supervisor does not attend and for the Supervisor to reimburse the County for money expended.
 - iii. To amend the Ordinance to adopt the GSA standard per diem meal reimbursement rates, to review the timeline for meals currently set forth and to review the reimbursement rate of 20 cents per mile for county-owned vehicles used for personal mileage.
 - iv. To have Corporation Counsel review the mileage reimbursement rate of 80% of the IRS rate.
4. Communication from Supervisor Erickson: Have the Clerk of Courts (John Vander Leest) meet with Human Resources to determine why the department employees have been demoted. And that reconsideration be given to the employee classifications of the personnel of this very important department. This meeting should also have a cross section of the department employees. To add a line item to the Administration Committee Agenda for a monthly update on this issue until the matter is resolved.
5. Communication from Supervisor Borchardt re: To look at adopting statutory authority to allow taxpayers the option to pay property taxes in installments. Receive and place on file.
6. Communication from Supervisor Sieber re: Request that Human Resources within Department of Administration review the classification and compensation study of the Clerk of Courts Department and to be completed within 90 days. *This action was taken together with Item 4; see action above.*
7. Child Support - Budget Status Financial Report for January 2019 – Unaudited. To hold for 30 days.
8. Child Support - Director Summary for January & February 2019. Receive and place on file.
9. County Clerk - 2018 to 2019 Carryover Funds. To approve.
10. Technology Services - Budget Status Financial Report for December 2018 – Unaudited. To hold for 30 days.
11. Technology Services - 2018 to 2019 Carryover Funds. To approve.
12. Technology Services - Approval of the lowest qualified bid for Project 2281 – Ashwaubenon Expansion – Phase 2 Project. To approve the bid of Elexco in the amount of \$231,123.

13. Technology Services - Approval of the lowest qualified bid for Project 2284 – Webster Avenue Fiber Relocation Project. To approve the bid of Elexco in the amount of \$202,238.
14. Technology Services - Broadband Discussion/Report. *No action taken.*
15. Technology Services - BCCAN Report. *No action taken.*
16. Technology Services - Monthly Report. *No action taken.*
17. Administration - Budget Adjustment Log. Receive and place on file.
18. Administration - 2018 to 2019 Carryover Funds. To approve.
19. Administration - Director's Report. Receive and place on file.
20. Administration - Tax Collection Agreements Between Brown County and Municipalities. *No action taken.*
21. Human Resources - Director's Report. Receive and place on file.
22. Audit of bills. To acknowledge receipt of the bills.

A motion was made by Supervisor Nicholson and seconded by Supervisor Gruszynski “to adopt.” Motion carried unanimously with no abstentions.

No. 10b -- REPORT OF EDUCATION AND RECREATION COMMITTEE OF FEBRUARY 28, 2019

1. Consent Agenda - Neville Public Museum Governing Board Minutes of February 11, 2019.
2. Consent Agenda - Library Report for January, 2019.
3. Consent Agenda - Audit of Bills. To approve consent items.
4. Expo Hall Update. *No action taken.*
5. Museum - Director's Report. *No action taken.*
6. Library - Director's Report. *No action taken.*
7. NEW Zoo - Director's Report. *No action taken.*
8. NEW Zoo - Discussion regarding the feasibility of allowing cross country skiing at the Brown County Golf Course. To hold for 30 days.
9. Park Management - Director's Report. *No action taken.*
10. Golf Course - Superintendent's Report. *No report; no action taken.*
11. Communication from Supervisor Evans Re: Create a County Pedestrian Trail from Pamperin Park to the Seymour Trail in Outagamie County. Utilizing the existing abandoned railroad which parallels CTH J. In order to avoid a dispute between Hobart and the Oneida Nation, I request Brown County take ownership through our Parks Department and establish a trail. Invite representatives from Hobart, The Oneida Nation, and Brown County. Receive and place on file.
12. Communication from Supervisor Erickson re: Have the Parks Department look into purchasing the old Eagle's Nest to add a much needed safe harbor and boat launch. Authorizing the Parks Department to apply for a grant for the Eagles Nest property.
13. Communication from Supervisor Tran: For corporation counsel to draft a resolution to the Governor in support of continuing the Knowles-Nelson Stewardship Program/Grant. The KNS program's mission is to preserve valuable natural areas and wildlife habitat, protect water quality and fisheries and expand opportunities for outdoor recreation to promote economic development and enhance the quality of life for all residents of Brown County. Program is set to expire in 2020. To draft a resolution in support of continuing the Knowles-Nelson Stewardship Program/Grant.

14. Resolution re: Supporting Brown County Off-Road Recreational Trails, Including the Rail Corridor Between the Village of Howard and the Town of Oneida.
 - i. To modify the resolution.
 - ii. To approve as amended. See Resolutions, Ordinances.
15. Parks – 2018 to 2019 Carryover Funds. To approve.
16. NEW Zoo – 2018 to 2019 Carryover Funds. To approve.
17. Resch Centre/Arena/Shopko Hall – 2018 to 2019 Carryover Funds. To approve.

A motion was made by Supervisor Lefebvre and seconded by Supervisor Van Dyck “**to adopt.**” Motion carried unanimously with no abstentions.

No. 10c -- REPORT OF EXECUTIVE COMMITTEE OF MARCH 11, 2019

1. **Review Minutes of:**
 - a) Benefits Advisory Committee (September 24, 2018). Receive and place on file.
2. Review and Possible Action on Legal Bills to be paid. To approve.
3. Communication from Supervisor Tran re: For Corporation Counsel to draft a lobbyist registration ordinance that would require any individual or for-profit business that hires someone to influence County Board actions to register with the County Clerk, that registration be made part of the public debate so residents know who is being lobbied, a statement of who is paying the lobbyist to lobby, and how much the lobbyist is being paid, who they lobbied and provide penalty for noncompliance. To refer to Corporation Counsel and report back in 60 days.
4. Communication from Supervisor Landwehr re: I request a procedure be considered on how meeting date changes be communicated to all board members. Receive and place on file.
5. Discussion and possible action regarding a determination of the appropriate oversight committee for the Department of Administration and for Human Resources. To have Administration and Human Resources Report to Administration Committee and refer to Corporation Counsel to draft an appropriate Ordinance.
6. Internal Auditor - Status Update: February 1 – February 28, 2019. Receive and place on file.
7. Internal Auditor - 2018 – 2019 Carryover Funds.
 - i. To suspend the rules and take Items 7, 9 & 10 together.
 - ii. To approve Items 7, 9 & 10.
8. Corporation Counsel - Oral Report. Receive and place on file.
9. Corporation Counsel - 2018 – 2019 Carryover Funds. *See action at Item 7 above.*
10. County Executive - 2018 – 2019 Carryover Funds. *See action at Item 7 above.*
11. Resolution Approving Budget Carryover Requests From 2018 Budget to 2019 Budget. To approve. See Resolutions, Ordinances.
12. Resolution Regarding Table of Organization Change Register of Deeds – Real Estate Specialist. To approve. See Resolutions, Ordinances.
13. Resolution Regarding Table of Organization Change for the Public Works – Facilities Department – Reclassification and Deletion of Positions. To approve. See Resolutions, Ordinances.
14. Resolution Supporting the Village of Denmark Business Development Corridor.
 - i. To amend the last “Be It Further Resolved” of the Resolution by striking the wording “...be borne by the Village of Denmark” and adding the wording, “...not be borne by the County of Brown” in its place.
 - ii. To approve as amended. See Resolutions, Ordinances.
15. Resolution Regarding the Sale of Four Parcels of Land – Brown County Golf Course.

- i. To amend the 5th paragraph of the resolution by striking the word “not” in the second line and the word “until” in the third line and to bring back to the next Executive Committee meeting.
 - ii. To approve as amended. See Resolutions, Ordinances.
- 16. Ordinance to Amend Section 4.71 of Chapter 4 of the Brown County Code of Ordinances (Organ or Bone Marrow Donation or Receipt). To approve. See Resolutions, Ordinances.
- 17. Administration - Director of Administration Report. Receive and place on file.
- 18. Human Resources - Human Resources Report. *No report; no action taken.*

A motion was made by Vice Chair Lund and seconded by Supervisor Evans “**to adopt.**” Voice vote taken. Motion carried unanimously with no abstentions.

No. 10d -- REPORT OF JOINT EXECUTIVE COMMITTEE AND EDUCATION AND RECREATION COMMITTEE OF MARCH 11, 2019

- 1. Discussion and possible action regarding proposed Expo Center design.
 - i. Executive Committee: To approve the Expo Center design as presented previous to this meeting. **To approve.**
 - ii. Education and Recreation Committee: To approve the Expo Center design as presented previous to this meeting. **To approve.**

**Report as amended by Brown County Board on March 20, 2019.*

A motion was made by Vice Chair Lund and seconded by Supervisor Landwehr “**to suspend the rules and take Item #10d 1i and 1ii to reflect to approve.**” Voice vote taken. Motion carried unanimously.

****Supervisor Buckley arrived at 8:09 PM****

A motion was made by Vice Chair Lund and seconded by Supervisor Borchardt “**to approve as amended.**” Voice vote taken. Motion carried unanimously with no abstentions.

No. 10e -- REPORT OF HUMAN SERVICES COMMITTEE OF FEBRUARY 27, 2019

- 1. Review Minutes of:
 - a. Aging & Disability Resource Center (December 13, 2018).
 - b. Children With Disabilities Education Board (January 15, 2019).
 - c. Criminal Justice Coordinating Board (January 15, 2019).
 - d. Human Services Board (January 10, 2019).
 - e. Veterans’ Recognition Subcommittee (January 15, 2019).
 - I. To suspend the rules to take Items 1a-e together.
 - II. To approve Items 1a-e.
- 2. Treatment Court Update from Judge Zuidmulder. *No action taken.*
- 3. Communication from Supervisor Ballard re: For the Brown County Board of Health to cease sharing demographic and personal information of residents with drug companies and other third parties for the purpose of sending out notifications of missed vaccinations. Instead, this essential educational program should be operated in-house and a budget adjustment of \$2,500 would be needed. Doing this in house is consistent with other health departments in the state; allows the program to continue at a low cost;

- and respects the privacy rights of the citizenry. To hold for 30 days to receive additional information from the Health Department.
4. Wind Turbine Update - Receive new information – Standing Item. *No new information was presented.*
 5. Veterans Services - 2018 to 2019 Carryover Funds. To approve.
 6. Health & Human Services - 2018 to 2019 Carryover Funds. To approve.
 7. Health & Human Services - Executive Director's Report. Receive and place on file.
 8. Health & Human Services - Financial Report for Community Treatment Center and Community Services. Receive and place on file.
 9. Health & Human Services - Statistical Reports.
 - a. Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. CTC Double Shifts.
 - b. Child Protection – Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
 - I. To suspend the rules to take Items 9 a, ai, aii, aiii, b & c together.
 - II. Receive and place on file Items 9 a, ai, aii, aiii, b & c.
 10. Health & Human Services - Request for New Non-Continuous and Contract Providers and New Provider Contracts. To approve.
 11. Audit of bills. To acknowledge receipt of the bills.

A motion was made by Supervisor Hoyer and seconded by Supervisor Brusky **“to adopt.”**
Voice vote taken. Motion carried unanimously with no abstentions.

**No. 10f -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION
COMMITTEE OF FEBRUARY 25, 2019**

1. Consent Agenda - Harbor Commission Minutes of January 14, 2019.
2. Consent Agenda - Planning Commission Board of Directors Minutes of December 5, 2018.
3. Consent Agenda - Extension Brown County Budget Status Financial Report for November, 2018.
 - i. To suspend the rules and take Items 1 – 3 together.
 - ii. Receive and place on file Items 1 – 3.
4. Communication from Supervisor Deslauriers: I would like the County to consider participating in the Village of Denmark Business Development Corridor utilizing the County Public Works Department for certain related construction activities, and request referral to the PD&T Committee Meeting on Monday, 02-25-19 as the following agenda item:
“Discussion and possible action regarding a Resolution Supporting the Village of Denmark Business Development Corridor. To approve. See Resolutions, Ordinances.
5. Register of Deeds - Resolution re: Table of Organization Change Register of Deeds – Real Estate Specialist. To approve. See Resolutions, Ordinances.
6. Extension Brown County - Budget Adjustment Request (19-019): Any increase in expenses with an offsetting increase in revenue. To approve.
7. Extension Brown County - Budget Adjustment Request (19-022): Any increase in expenses with an offsetting increase in revenue. To approve.
8. Extension Brown County - Director's Report. Receive and place on file.
9. Planning Commission - 2018 to 2019 Carryover Funds.
 - i. To suspend the rules to take Items 9, 11 12, and 24 together.

- ii. To approve items 9, 11, 12 & 24.
- 10. Planning Commission - Budget Adjustment Request (19-017): Any increase in expenses with an offsetting increase in revenue. To approve.
- 11. Zoning - 2018 to 2019 Carryover Funds. *See action at Item 9 above.*
- 12. Land Information - 2018 to 2019 Carryover Funds. *See action at Item 9 above.*
- 13. Airport - Request for Approval of Airport Lease Services Contract Extension for two years. To approve noting the addition of the 120 day termination clause.
- 14. Airport - Recommendation and Approval of Bid of Johnson Controls, Inc. in the amount of \$69,730 for Chiller Compressor Replacement, Brown County Project 2300. To approve the bid of Johnson Controls, Inc. in the amount of \$69,730 for Chiller Compressor Rebuild, Brown County Project 2300.
- 15. Airport - 12-Hour Shift Report. Receive and place on file.
- 16. Airport - Departmental Openings Summary. *No action taken.*
- 17. Airport - Director's Report.
 - a. Winter Operations Update. Receive and place on file.
 - b. Introduce Susan Levitte, Marketing & Communications Manager. *No action taken.*
- 18. Port & Resource Recovery - Resolution re: Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program. To approve. See Resolutions, Ordinances.
- 19. Port & Resource Recovery - Resolution re: Expanding Brown County Foreign Trade Zone (FTZ) #167 with Subzone FTZ #167-E. To approve. See Resolutions, Ordinances.
- 20. Port & Resource Recovery - 2019 Port Annual Report. To approve.
- 21. Port & Resource Recovery - 2019 Resource Recovery Annual Report. To approve.
- 22. Port & Resource Recovery - G-18 South Landfill Monitoring Committee Communication Policy. Receive and place on file.
- 23. Port & Resource Recovery - Director's Report. Receive and place on file.
- 24. Public Works - 2018 to 2019 Carryover Funds. *See action at Item 9 above.*
- 25. Public Works - Budget Adjustment Request (18-140): Any allocation from a department's fund balance. To approve the fiscal impact to the 240 fund as amended to \$683,103.
- 26. Public Works - Budget Adjustment Request (18-141): Any allocation from a department's fund balance. To approve.
- 27. Public Works - Resolution Re: Table of Organization Change for the Public Works – Facilities Department – Reclassification and Deletion of Positions. To approve. See Resolutions, Ordinances.
- 28. Public Works - Summary of Operations. Receive and place on file.
- 29. Public Works - Director's Report. Receive and place on file.
- 30. Acknowledging the bills. To acknowledge the bills.

Following discussion a motion was made by Supervisor Erickson and seconded by Supervisor Dantine **"to adopt."** Voice vote taken. Motion carried unanimously with no abstentions.

No. 10fi-- REPORT OF LAND CONSERVATION SUBCOMMITTEE COMMITTEE OF FEBRUARY 25, 2019

- 1. Land Conservation - Open Positions Report. Receive and place on file.
- 2. Land Conservation - Director's Report.
 - a. Wildlife Damage Program Update. Receive and place on file.
 - b. Manure Runoff Event Oversight. Receive and place on file.

A motion was made by Supervisor Dantine and seconded by Supervisor Tran **“to adopt.”**
Voice vote taken. Motion carried unanimously with no abstentions.

No. 10g-- REPORT OF PUBLIC SAFETY COMMITTEE OF MARCH 6, 2019

1. Review Minutes of: *None*.
2. Public Safety Communications - 2018 to 2019 Carryover Funds. To approve.
3. Public Safety Communications - Director's Report. Receive and place on file.
4. Emergency Management - Director's Report. Receive and place on file.
5. District Attorney - 2018 to 2019 Carryover Funds. To approve.
6. District Attorney Report. Receive and place on file.
7. Circuit Courts - Report re: The costs for court appointed attorneys. To hold for one month.
8. Circuit Courts - 2018 to 2019 Carryover Funds. To approve.
9. Circuit Courts - Director's Report. *No report; no action taken.*
10. Clerk of Courts - Clerk of Courts Report. *No report; no action taken.*
11. Medical Examiner - Budget Status Financial Report for January 2019 – Unaudited. Receive and place on file.
12. Medical Examiner – Medical Examiner's Report. Receive and place on file.
13. Sheriff- Update re: Jail Addition – *Standing Item.* No action taken.
14. Sheriff - 2018 to 2019 Carryover Funds. To amend the 2018 to 2019 Carryover Funds to include \$4000 for the Medical Examiner for completion of work on the ME vehicle and approve as amended.
15. Sheriff - Budget Adjustment Request (19-021): Any increase in expenses with an offsetting increase in revenue. To approve.
16. Sheriff's Report. Receive and place on file.
17. Communication from Supervisor Buckley re: Have the District Attorney's Office be prepared to have a discussion on potential offenses that can/could be sent to Municipal Court for action. To refer to Corporation Counsel to draft an ordinance regarding battery and bring back.
18. Communication from Supervisor Deslauriers re: Whereas the Brown County Board of Supervisors has the legal authority to restore 'Protective Occupation Participant' status to Brown County Corrections Officers and,
Based on the criteria established in Wisconsin Statute 40.02(48)(a), the “principal duties” of Brown County Corrections Officers “involve active law enforcement,” requires “frequent exposure to a high degree of danger or peril,” and also requires “a high degree of physical condition,” and
Based on chronic Correction Officer understaffing (that will potentially be made worse with the expansion of the Brown County jail), that it is important to the health, safety, and welfare of Corrections Officers, our inmates, and the general public to provide a stronger incentive package to attract and maintain Corrections Officers, and
Based on the costs of restoring protective status when compared to the costs to recruit and train new Corrections Officers, Brown County sees the financial value of restoring protective status.
That the Brown County Board of Supervisors supports restoring and funding 'Protective Status with Social Security' for Brown County Corrections Officers. To refer to April meeting and include a closed session on the agenda.
19. Communication from Supervisor Erickson re: Have the Clerk of Courts (John Vander Leest) meet with Human Resources to determine why the department employees have been demoted. And that reconsideration be given to the employee classifications of the

- personnel of this very important department. This meeting should also have a cross section of the department employees. Receive and place on file.
20. Communication from Supervisor Hoyer re: Discussion and possible action concerning how the Sheriff's Department and the District Attorney's offices can engage in formal partnership with religious organizations in investigating allegations of sexual abuse. This would include specific training for these types of investigations. Receive and place on file.
21. Communication from Supervisor Buckley re: Discussion and possible action regarding adding two members of the Board of Supervisors to the Supervised Release Committee. To refer to Corporation Counsel to establish a policy of notification to relevant County Board Supervisor and also look into adding Supervisors to the Supervisory Release Committee.
22. Presentation by Venture Architects regarding Jail Expansion and Medical Examiner Schematic Design. *This item was not taken up.*
23. **A. Open Session:** Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1) regarding convening into closed session for the following purpose: *Pursuant to Wis. Stat. § 19.85(1.) (e), the Committee shall convene into closed session to deliberate or negotiate the purchasing of public properties, the investing of public funds, or the conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, discussing confidential and security sensitive information, and viewing confidential and security sensitive documents, regarding the investing of public funds for the construction of the Jail expansion and of the Medical Examiner's Office.*
- B. Convene into Closed Session:** Pursuant to Wis. Stats. Sec. 19.85(1), the Committee shall convene into closed session for the following purpose: *Pursuant to Wis. Stat. § 19.85(1.) (e), the Committee shall convene into closed session to deliberate or negotiate the purchasing of public properties, the investing of public funds, or the conducting of other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, discussing confidential and security sensitive information, and viewing confidential and security sensitive documents, regarding the investing of public funds for the construction of the Jail expansion and of the Medical Examiner's Office.*
- C. Reconvene in Open Session:** The Committee shall reconvene into open session for possible voting and/or other action with respect to the closed session item mentioned above. *This item was not taken up.*
24. Audit of bills. To acknowledge receipt of the bills.

A motion was made by Supervisor Buckley and seconded by Supervisor Schadewald "to adopt." Voice vote taken. Motion carried unanimously with no abstentions.

No. 11 -- Resolutions, Ordinances:

Budget Adjustments Requiring County Board Approval

No. 11a -- RESOLUTION APPROVING BUDGET ADJUSTMENTS TO VARIOUS DEPARTMENT BUDGETS

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the below listed departments have submitted the following adjustments to their departmental budgets that, per Wisconsin State Statutes, require approval by a 2/3 vote of the full County Board:

18-140 Public Works	For 2018 due to the change in the type of projects during the summer, Blizzard Evelyn in April, and a pipe failure on CTH X from the September rain storms the Highway department has incurred more in County Maintenance expenses than budgeted for 2018. For the 240 Fund balance, this will require use of fund balance to cover these expenses. For the 660 Highway Operating fund, it is an increase in revenue with an offsetting increase in expense since all operations flow through the Highway Operating Fund and then charged to the 240 Fund.
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AS AMENDED AT PD&T 2/25/2019

**Fund 240 Fiscal Impact:
(\$683,103)**

Fund 660 Fiscal Impact: (\$0)

18-141 Public Works	The Towns of Green Bay, New Denmark, Rockland, & Wrightstown have submitted Bridge Aid Reimbursement Requests for funds petitioned for in years prior to 2018. Because we only budget for the current year petitions (141,000) the previous years' petitioned funds are in the Fund Balance reserved for Bridge Aid. This budget adjustment is to move some of the reserved bridge aid funds into 2018 for these bridge aid reimbursement requests. Since these expenses flow through the 660 fund first there also needs to be an increase in rev and increase in expense on the 660 Fund side for this.
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**Fund 240 Fiscal Impact: \$0 Since Funds In Reserved Bridge Aid Fund
Balance**

Fund 660 Fiscal Impact: \$0

19-017 PALS	This budget adjustment is for the use of Specialized Transportation Assistance (Sec. 85.21) Program Trust dollars to fund the purchase of capital items by eligible agencies to provide transportation services to seniors and people with disabilities within Brown County. The Sec. 85.21 Trust currently contains \$128,430, which significantly exceeds the state-imposed cap of \$80,000. If this excess funding is not spent, it will have to be returned to the state. To spend the Sec. 85.21 Trust to a level preferred by the state (which is as close to \$0 as possible), PALS staff will solicit applications for capital projects from eligible agencies in Brown County. Funding awards will be approved by the BC Planning Commission Board of Directors. The use of Sec. 85.21 Trust funds for capital projects has already been approved by the WI Department of Transportation. NOTE: Some trust funding is recommended to be retained for possible emergency projects in 2019 (mid-year replacement of broken vehicles, etc.)
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Fiscal Impact: \$110,000

19-019 UW-Ext	Extension Brown County has received a grant from KidsGardening to use for the Brown County Community Gardens Teen Farmers' Market Program. The Teen Farmers' Market Program helps teenaged foster youth to grow, harvest and sell produce in weekly summer sessions that also include speakers on topics from nutrition to marketing and field trips to sustainability-focused organizations. Youth build life and work skills through this program, as well as increase their mental well-being. This grant will be used to purchase gardening supplies for the youth to use during planting, harvesting and/or markets.	Fiscal Impact: \$1,000
19-021 Sheriff	This 2019 budget adjustment is to increase grant revenue and related outlay expense to participate in a Homeland Security WEM ALERT SWAT Ballistic Shields grant (2018-HSW-02A-11475). The grant provides funds for the purchase of ballistic protection equipment consisting of 2 ballistic shields - 1 for \$6,000 (outlay) and 1 for \$4,000 (Equipment non-outlay). There is no local match for this grant.	Fiscal Impact: \$10,000
19-022 UW-EXT	*2019* UW Extension received a grant from the Greater Green Bay Community Foundation for \$10,000 to deliver the Rent Smart Program. Programming will begin in 2019, and expenses will include staff wages/fringe, supplies for operating the program, printing and postage, and travel and training in the form of delivering the program at offsite locations. Refer to Resolution 12I dated 2/20/19.	Fiscal Impact \$10,000

and,

WHEREAS, these budget adjustments are necessary to ensure activities are appropriated and accounted for properly.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors hereby approves the above listed budget adjustments.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
PUBLIC SAFETY COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 03/22/2019

Authored by Administration
Approved by Corporation Counsel's Office

Fiscal Note: The fiscal impact is as described in the individual budget adjustment listed above.

A motion was made by Supervisor Schadewald and seconded by Supervisor Suennen **“to adopt.”** Voice vote taken. Motion carried unanimously with no abstentions.

ATTACHMENTS TO RESOLUTION #11A

18-140 Amended

BUDGET ADJUSTMENT REQUEST

Category

Approval Level

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 | Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). | Admin Comm |
| <input type="checkbox"/> 5 b) | Reallocation of <u>more than 10%</u> of the funds originally appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 | Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 8 | Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| 9 | Any allocation from the County's General Fund (requires separate Resolution)
<i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i> | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

For 2018 due to the change in the type of projects during the summer, Blizzard Evelyn in April, and a pipe failure on CTH X from the September rain storms the Highway department has incurred more in County Maintenance expenses than budgeted for 2018. For the 240 Fund balance this will require use of fund balance to cover these expenses after considering the additional GTA revenue received (\$34K). For the 660 Highway Operating fund it is an increase in revenue with an offsetting increase in expense since all operations flow through the Highway Operating Fund and then charged to the 240 Fund.

240 Fiscal Impact*: (\$683,103)

660 Fiscal Impact*: (\$0)

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.5307.500	County Maintenance Summer	304,422
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.5307.600	County Maintenance Winter	323,420
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.5307.700	County Maintenance Traffic Control	81,610
<input type="checkbox"/>	<input checked="" type="checkbox"/>	240.044.080.5385	General Engineers	8,487
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.6182.200	County Maintenance Construction	16,312
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.4302	State Grant & Aid Revenue	34,174

AUTHORIZATIONS

Signature of Department Head	Signature of DOA or Executive
Department: _____	Date: _____
Date: _____	

Revised 12/3/18

11a

BUDGET ADJUSTMENT REQUEST

18-140

Category

Approval Level

- | | |
|---|---|
| <input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation | Dept Head |
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2/3 County Board |
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2/3 County Board |
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2/3 County Board |
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2/3 County Board |
| 9 Any allocation from the County's General Fund (<i>requires separate Resolution</i>)
<i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i> | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

For 2018 due to the change in the type of projects during the summer, Blizzard Evelyn in April, and a pipe failure on CTH X from the September rain storms the Highway department has incurred more in County Maintenance expenses than budgeted for 2018. For the 240 Fund balance this will require use of fund balance to cover these expenses. For the 660 Highway Operating fund it is an increase in revenue with an offsetting increase in expense since all operations flow through the Highway Operating Fund and then charged to the 240 Fund.

240 Fiscal Impact*: (\$683,103)

660 Fiscal Impact*: (\$0)

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.5307.500	County Maintenance Summer	304,422
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.5307.600	County Maintenance Winter	323,420
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.5307.700	County Maintenance Traffic Control	47,436
<input type="checkbox"/>	<input checked="" type="checkbox"/>	240.044.080.5385	General Engineers	8,487
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.6182.200	County Maintenance Construction	16,312
<input type="checkbox"/>	<input checked="" type="checkbox"/>	240.3300.200	County Maintenance Fund Balance	683,103

AUTHORIZATIONS

<p><u>Paul [Signature]</u> Signature of Department Head</p> <p>Department: <u>Public Works</u></p> <p>Date: <u>2/5/19</u></p>	<p><u>[Signature]</u> Signature of COA or Executive</p> <p>Date: <u>2/14/19</u></p>
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Revised 12/3/18

11a

Revised 12/3/18

W:WORD\COBOARD\2019\MARCH

18-141

BUDGET ADJUSTMENT REQUEST

Category

Approval Level

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
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2/3 County Board |
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2/3 County Board |
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<i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i> | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

The Towns of Green Bay, New Denmark, Rockland, & Wrightstown have submitted Bridge Aid Reimbursement Requests for funds petitioned for in years prior to 2018. Because we only budget for the current year petitions (141,000) the previous years' petitioned funds are in the Fund Balance reserved for Bridge Aid. This budget adjustment is to move some of the reserved bridge aid funds into 2018 for these bridge aid reimbursement requests. Since these expenses flow through the 660 fund first there also needs to be an increase in rev. and increase in expense on the 660 Fund side for this.

240 Fiscal Impact*: \$0 Since Funds in Reserved Bridge Aid Fund Balance

660 Fiscal Impact*: \$0

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.6182.200	Construction Highway-Bridge Aid	68,303
<input type="checkbox"/>	<input checked="" type="checkbox"/>	240.3200.300	Reserved County Aid Bridge Fund	68,303
<input checked="" type="checkbox"/>	<input type="checkbox"/>	660.044.001.4800.550	Intra-County Charge Special Rev Fund	68,303
<input checked="" type="checkbox"/>	<input type="checkbox"/>	660.044.001.5000.550	Cost of Sales Special Revenue	68,303
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS

Signature of Department Head
 Department: Public Works
 Date: 1/21/19

Signature of BOA or Executive
 Date: 2/14/19

Revised 12/3/18

11a

BROWN COUNTY PUBLIC WORKS

TOWNS

	Balance 1/1/2018	County Levy	Total Available	2018 County Expenses	2018 District Expenses	Balance 12/31/2018
Eaton						
Eaton - Brown County Funds	92,261.69	7,750.60	100,011.69	5,415.72		94,595.97
Eaton - District @ BC	32,261.71	-	32,261.71		5,415.73	26,845.98
Total Available Eaton			132,273.40			121,441.95
Glenmore						
Glenmore - Brown County Funds	24,939.72	-	24,939.72			24,939.72
Total Available Glenmore			24,939.72			24,939.72
Green Bay						
Green Bay - Brown County Funds	77,505.82	(57,505.82)	20,000.00	41,036.08		(21,036.08)
Green Bay - District @ BC	77,505.82	-	77,505.82		38,450.69	39,055.13
Total Available T. Green Bay			97,505.82			18,019.05
Holland						
Holland - Brown County Funds	-	-	-	3,645.46		(3,645.46)
Holland - District @ BC	65,178.66	-	65,178.66		3,645.46	61,533.20
Total Available Holland			65,178.66			57,887.74
Humboldt						
Humboldt - Brown County Funds	7,490.55	(7,490.55)	-			-
Humboldt - District @ BC	7,490.55	-	7,490.55			7,490.55
Total Available Humboldt			7,490.55			7,490.55
Lawrence						
Lawrence - Brown County Funds	59,206.58	-	59,206.58			59,206.58
Total Available Lawrence			59,206.58			59,206.58
Ledgeview						
Ledgeview - Brown County Funds	-	-	-			-
Total Available Ledgeview			-			-
Morrison						
Morrison - Brown County Funds	10,878.60	(10,878.60)	-			-
Total Available Morrison			-			-
New Denmark						
New Denmark - Brown County Funds	49,031.47	-	49,031.47	50,310.95		(1,279.48)
Total Available New Denmark			49,031.47			(1,279.48)
Pittsfield						
Pittsfield - Brown County Funds	(21,388.83)	20,695.65	(693.18)	5,653.57		(6,345.75)
Total Available Pittsfield			(693.18)			(6,345.75)
Rockland						
Rockland - Brown County Funds	15,000.00	9,000.00	24,000.00	11,736.79		12,263.21
Total Available Rockland			24,000.00			12,263.21
Scott						
Scott - Brown County Funds	68,548.48	44,000.00	112,548.48			112,548.48
Total Available Scott			112,548.48			112,548.48
Wrightstown						
Wrightstown - Brown County Funds	92,352.93	25,000.00	117,352.93	29,393.00		87,959.93
Total Available Wrightstown			117,352.93			87,959.93

VILLAGES

Ashwaubenon						
Ashwaubenon - Brown County Funds	-	-	-			-
Total Available Ashwaubenon			-			-
Bellevue						
Bellevue - Brown County Funds	3,434.35	-	3,434.35	4.85		3,429.50
Total Available Bellevue			3,434.35			3,429.50
Howard						
Howard - Brown County Funds	(71,179.32)	71,179.32	-			-
Total Available Howard			-			-
Hobart						
Hobart - Brown County Funds	13,370.12	34,000.00	47,370.12			47,370.12
Hobart - District @ BC	-	-	-			-
Total Available Hobart			47,370.12			47,370.12
Susamico						
Susamico - Brown County Funds	162,215.56	5,250.00	167,465.56	14,594.56		152,871.00
Total Available Susamico			167,465.56			152,871.00

GRAND TOTALS

766,104.46	141,080.00	907,104.46	161,790.98	47,511.88	697,891.60
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TOTAL BRIDGE AID EXPENSE BROWN COUNTY 209,302.86

Fund
Balance
1/1/18

11a

19-017

BUDGET ADJUSTMENT REQUEST

Category

Approval Level

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
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2/3 County Board |
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2/3 County Board |
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2/3 County Board |
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<i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i> | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:


This budget adjustment is for the use of Specialized Transportation Assistance (Sec. 85.21) Program Trust dollars to fund the purchase of capital items by eligible agencies to provide transportation services to seniors and people with disabilities within Brown County. The Sec. 85.21 Trust currently contains \$128,430, which significantly exceeds the state-imposed cap of \$80,000. If this excess funding is not spent, it will have to be returned to the state. To spend the Sec. 85.21 Trust to a level preferred by the state (which is as close to \$0 as possible), PALS staff will solicit applications for capital projects from eligible agencies in Brown County. Funding awards will be approved by the BC Planning Commission Board of Directors. The use of Sec. 85.21 Trust funds for capital projects has already been approved by the WI Department of Transportation. NOTE: Some trust funding is recommended to be retained for possible emergency projects in 2019 (mid-year replacement of broken vehicles, etc.)

Budget Impact: \$110,000

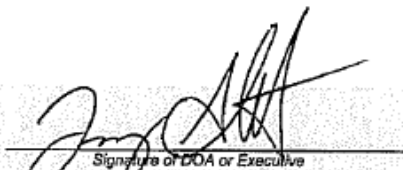
*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.065.4900	Planning Miscellaneous Revenue	\$110,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.065.5700	Planning Contracted Services	\$110,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

425/29/18


Signature of Department Head
Planning & Land Services
1/28/19

AUTHORIZATIONS


Signature of DOA or Executive

Revised 12/3/18

11a

19-019

BUDGET ADJUSTMENT REQUEST

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
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Approval Level

Dept Head
Director of Admin

County Exec

County Exec

Admin Committee

Oversight Comm
2/20 County Board

Oversight Comm
2/20 County Board

Oversight Comm
2/20 County Board

Oversight Comm
2/20 County Board

Oversight Comm
Admin Committee
2/20 County Board

Justification for Budget Change:

Extension Brown County has received a grant from KidsGardening to use for the Brown County Community Gardens Teen Farmers' Market Program. The Teen Farmers' Market Program helps teenaged foster youth to grow, harvest and sell produce in weekly summer sessions that also include speakers on topics from nutrition to marketing and field trips to sustainability-focused organizations. Youth build life and work skills through this program, as well as increase their mental well-being. This grant will be used to purchase gardening supplies for the youth to use during planting, harvesting and/or markets.

Fiscal Impact \$1,000

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.083.001.4309	Other Grant Revenue	\$1,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.083.001.5300	Supplies	\$1,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS

Judy Knudsen
Signature of Department Head
Department: UW Extension
Date: 01/31/2019

[Signature]
Signature of BOA or Executive
Date: 2/14/19

Revised 4/1/14

11a

BUDGET ADJUSTMENT REQUEST

19-021

Category

Approval Level

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
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Admin Committee
2/3 County Board |

Justification for Budget Change:

This 2019 budget adjustment is to increase grant revenue and related outlay expense to participate in a Homeland Security WEM ALERT SWAT Ballistic Shields grant (2018-HSW-02A-11475). The grant provides funds for the purchase of ballistic protection equipment consisting of 2 ballistic shields --1 for \$6,000 (outlay) and 1 for \$4,000 (Equipment non-outlay). There is no local match for this grant.

Fiscal Impact*: \$10,000

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.4301	Federal grants	\$10,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.5395	Equipment	\$4,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.6110.020	Outlay	\$6,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS

Lee D. Dyer
Signature of Department Head
Department: Sherriff
Date: 2-13-19

[Signature]
Signature of DOA or Executive
Date: 2/14/19

Revised 12/3/18

11a

19-022

BUDGET ADJUSTMENT REQUEST

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
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Approval Level

Dept Head
 Director of Admin
 County Exec
 County Exec
 Admin Committee
 Oversight Comm
 1/28 County Board
 Oversight Comm
 1/28 County Board
 Oversight Comm
 1/28 County Board
 Oversight Comm
 1/28 County Board
 Oversight Comm
 Admin Committee
 1/28 County Board

Justification for Budget Change:

"2019" UW Extension received a grant from the Greater Green Bay Community Foundation for \$10,000 to deliver the Rent Smart Program. Programming will begin in 2019, and expenses will include staff wages/fringe, supplies for operating the program, printing and postage, and travel and training in the form of delivering the program at offsite locations. Refer to Resolution 12I dated 2/20/19.

Fiscal Impact \$10,000

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.083.001.4309	Other Grant Revenue	\$10,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.083.001.5100	Wages and Fringe	\$4,377
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.083.001.5300	Supplies	\$2,956
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.083.001.5601.400	Printing	\$1,319
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.083.001.5340	Travel & Training	\$1,348

CS
2/19/19

AUTHORIZATIONS

Judy Knudsen
 Signature of Department Head

Department: UW Extension

Date: 01/29/2019

[Signature]
 Signature of DOA or Executive
 Date: 2/19/19

Revised 4/1/14

11a

Education and Recreation Committee

No. 11b -- RESOLUTION SUPPORTING BROWN COUNTY OFF-ROAD RECREATIONAL TRAILS, INCLUDING THE RAIL CORRIDOR BETWEEN THE VILLAGE OF HOWARD AND THE TOWN OF ONEIDA

****AS AMENDED AT 02-28-2019 EDUCATION & RECREATION COMMITTEE****

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Brown County ("County") manages over 34 miles of rail trails through its Parks Department; and

WHEREAS, the County recognizes the economic, social and health/wellness benefits that these trails provide; and

WHEREAS, the County is aware of an abandoned rail corridor between Packerland Drive (in the Village of Howard) and ~~the Town of Oneida~~ **Outagamie County** that has the potential to provide an additional 5.5 miles of trail connectivity for residents and visitors; and

WHEREAS, the County supports continued efforts between, and partnership with, all stakeholders to see that this abandoned rail corridor be converted into a multi-use recreational trail to enrich the quality of life of residents and visitors, attract and retain talent in our community, offer quality outdoor recreational opportunities and promote healthy lifestyles year-round.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors hereby directs that County staff and administration continue supporting trail partnerships and development, and that County staff and administration continue making efforts toward the goal of converting this rail corridor into a recreational trail.

Respectfully submitted,

EDUCATION AND RECREATION
COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 03/22/2019

19-024R

Authored by Parks Department

Approved by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the General Fund.

A motion was made by Supervisor Ballard and seconded by Supervisor Nicholson **“to adopt.”**
Voice vote taken. Motion carried unanimously with no abstentions.

ATTACHMENT TO RESOLUTION #11B

ON THE FOLLOWING PAGE

PARKS

Brown County

P.O. BOX 23600
GREEN BAY, WI 54305-3600



Matt Kriese

PHONE: (920) 448-6242 FAX: (920) 448-4054

ASSISTANT PARKS DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 02/19/2019
REQUEST TO: EDUCATION AND RECREATION COMMITTEE
MEETING DATE: 02/28/2019
REQUEST FROM: Matt Kriese

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION SUPPORTING BROWN COUNTY RECREATIONAL TRAILS, INCLUDING THE RAIL CORRIDOR BETWEEN THE VILLAGE OF HOWARD AND OUTAGAMIE COUNTY

ISSUE/BACKGROUND INFORMATION:

Brown County Parks manages over 34 miles of rail trails in the county. These trails provide great benefit and value to the citizens in our county and those traveling from surrounding areas to either use the trails or as a mode of transportation. Brown County supports adding additional recreational trails for citizens and visitors to use.

ACTION REQUESTED:

Request to Approve this Resolution

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

x COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

11b

Executive Committee

No. 11c -- RESOLUTION APPROVING BUDGET CARRYOVER REQUESTS FROM 2018 TO 2019 BUDGET

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the below departments have submitted requests to carry forward funds from the 2018 budget to the 2019 budget, which requires approval by a 2/3 vote of the full County Board:

<u>DEPARTMENT/PROJECT</u>	<u>AMOUNT REQUESTED*</u>
Administration	80,465
Board of Supervisors	1,300
Building Upgrade Projects	75,755
Circuit Courts	5,795
Corporation Counsel	109,529
County Clerk	29,900
District Attorney	7,330
Emergency Communications Upgrade	737,749
Capital Project	
Executive	31,646
Expo Center Capital Project	1,363,815
Facility Management	130,000
Highway Capital Projects	210,264
Land Information & Tax Collection	109,404
Law Records Management System	39,732
Managed Services Capital Project	22,005
Medical Examiner	4,000
NEW Zoo Donations	107,445
Parks	125,516
Parks – Boat Landing	85,000
Planning and Land Services	54,692
Sheriff's Projects - Video Surveillance	14,388
Time and Attendance Capital Project	2,035
Veteran's Memorial Comp Capital Project	680,252
Veterans Service Office	13,000

and,

WHEREAS, this resolution is necessary to ensure activities are appropriated and accounted for properly, and this resolution has been approved of and recommended by the relevant oversight committees.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors hereby authorizes and approves the above carryover requests.

**Estimated amount calculated at time of resolution. Actual amount may be changed due to audit*

or adjusting entries.

Respectfully submitted,

ADMINISTRATION COMMITTEE

EDUCATION AND RECREATION
COMMITTEE

EXECUTIVE COMMITTEE

HUMAN SERVICES COMMITTEE

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE

PUBLIC SAFETY COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 03/22/2019

19-025R

Authored by Administration

Approved by Corporation Counsel's Office

Fiscal Note: This resolution does not require an appropriation from the General Fund. All carryover request amounts have been verified as available by the Department Accountants.

A motion was made by Supervisor Nicholson and seconded by Supervisor Dantine “**to adopt.**” Voice vote taken. Motion carried unanimously with no abstentions.

ATTACHMENTS TO RESOLUTION #11C

ON THE FOLLOWING PAGES

**ADMINISTRATIVE SERVICES DIVISION
2018 TO 2019 CARRYOVER FUNDS**

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>PURPOSE</u>	<u>AMOUNT REQUESTED</u>
<u>Administration</u> Professional Services/Temp Help	100.028.001.XXXX	Professional Services/Temp Help	80,465
<u>County Clerk</u> Outlay - Equipment (5,000+)	100.019.014.6110.020	Election tabulators not received until 2019	29,900 29,900
<u>Ferno Center Capital Project</u>	413.062.XXXX	Continuation of project implementation	1,363,815 *estimated
<u>Time and Attendance Capital Project</u>	422.032.XXXX	Continuation of project implementation - Kronos	2,005 *estimated

Approved by County Executive:  2/20/19
Signature Date

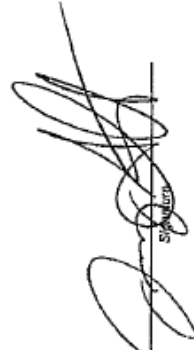
These are the available funds at this time. They may be changed for any audit or adjusting entries.

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**EDUCATION, CULTURE, & RECREATION DIVISION
2018 TO 2019 CARRYOVER FUNDS**

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>PURPOSE</u>	<u>AMOUNT REQUESTED</u>
<u>Parks</u>			
Outlay - Other (\$5,000+)	100.062.091.001.6110.100	Storage building - Barkhausen	85,140
Outlay - Other (\$5,000+)	100.062.093.001.6110.100	Fenleek overlook	40,376
			<u>125,516</u>
<u>Beal Landings</u>			
Professional Services	121.062.064.6708	Bay Shore breakwall permitting and design	25,000
Architect	121.062.064.6781	Bay Shore breakwall architect and design	60,000
			<u>85,000</u>
<u>NEW Zoo Donations</u>			
All Accounts	641.057.001.XXXX	Unspent donations	107,445
			<u>*estimated</u>
<u>Veteran's Memorial Comm Capital Project</u>			
	412.062.XXXX	Continuation of project implementation	680,262
			<u>*estimated</u>

Approved by County Executive: _____



Signature



Date

These are the available funds at this time. They may be changed for any audit or adjusting entries.

11c

2/19/2019

EXECUTIVE COMMITTEE
2018 TO 2019 CARRYOVER FUNDS

DEPARTMENT	ACCOUNT #	PURPOSE	AMOUNT REQUESTED
Executive All Funds	100.029.001.XXXX	Economic Development	31,646
Board of Supervisors Special Events	100.006.001.5365	Private donations for veterans recognitions	1,300
Corporation Counsel Legal Services	100.016.001.5716	Outside counsel needed to assist Corporation Counsel	32,950
Legal Services County Sales Tax	100.016.001.5716.260	Ongoing litigation regarding Brown County sales tax	76,579
			109,529

Approved by County Executive:  
Signature Date

These are the available funds at this time. They may be changed for any audit or adjusting entries.


11c

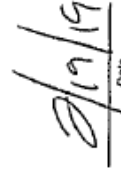
2/19/2019

HEALTH & HUMAN SERVICES DIVISION
2018 TO 2019 CARRYOVER FUNDS

DEPARTMENT	ACCOUNT #	PURPOSE	AMOUNT REQUESTED
Veterans Service Office Veteran's Support Services	100.084.001.5370	Funds earmarked for assistance to needy veterans	13,000 <u>13,000</u>
Managed Services Capital Project	426.076.XXXX	Continuation of project implementation - Avalar	22,095 *estimated <u>22,095</u>

Approved by County Executive:


Signature


Date

These are the available funds at this time. They may be changed for any audit or adjusting entries.

11C

2/19/2019

**PLANNING, DEVELOPMENT AND TRANSPORTATION
2018 TO 2019 CARRYOVER FUNDS**

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>PURPOSE</u>	<u>AMOUNT REQUESTED</u>
<u>Facility Management</u>			
Repairs and Maintenance Building	100.054.041.5307.300	CTC exterior siding repair	15,000
Repairs and Maintenance Building	100.054.038.5307.300	Demo cleaning and reapplication not completed	70,000
Repairs and Maintenance Building	100.054.042.5307.300	Jail roof repairs not completed	45,000
			<u>130,000</u>
<u>Planning and Land Services</u>			
Outlay - Equipment (\$5,000+) - Zoning	100.066.067.6110.020	Purchase of a new truck not completed in 2018	25,000
Contracted Services - Planning	100.066.066.5700	Consulting services for traffic modeling for Southern Bridge	7,916
Outlay - Equipment (\$5,000+) - Planning	100.066.065.6110.020	Purchase of a new truck not completed in 2018	21,776
			<u>54,692</u>
<u>Highway Capital Projects</u>	440.044.XXXX	Continuation of Highway projects	<u>210,264 *estimated</u>
<u>Building Upgrade Projects</u>	410.054.XXXX	Continuation of project implementation	<u>75,755 *estimated</u>
<u>Land Information & Tax Collection</u>	461.066.001.XXXX	Continuation of project implementation	<u>109,404 *estimated</u>

Approved by County Executive:  2/19/19
Signature

These are the available funds at this time. They may be changed for any audit or adjusting entries.

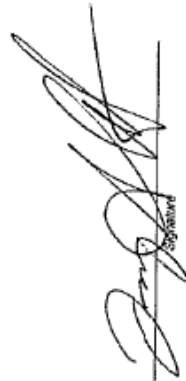
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2/19/2019

**PUBLIC SAFETY DIVISION
2018 TO 2019 CARRYOVER FUNDS**

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>PURPOSE</u>	<u>AMOUNT REQUESTED</u>
Circuit Courts			
Outlay - Other (\$5,000+)	100.010.003.6110.100	Completion of Court Commissioner front counter security glass from 2018 Contingency Fund	5,795
Medical Examiner Vehicle Parts/Maintenance	100.014.001.5307.200	Completion of work on medical examiner vehicle	4,000
District Attorney Expert Witness	100.024.001.5762.100	Completion of cases in 2019 needing expert witnesses	7,330
Emergency Communications Upgrade/Capital Project	431.013.XXXXX	Continuation of project implementation	737,749 *estimated
Law Records Management System	433.074.XXXXX	Continuation of project implementation	39,732 *estimated
Sheriff's Projects - Video Surveillance	434.074.470.XXXXX	Continuation of project implementation	14,388 *estimated

Approved by County Executive:

 3/6/19
Date

These are the available funds at this time. They may be changed for any audit or adjusting entries.

11C

3/9/2019

No. 11d -- RESOLUTION REGARDING THE SALE OF FOUR PARCELS OF LAND – BROWN COUNTY GOLF COURSE

A motion was made by Vice Chair Lund and seconded by Supervisor Van Dyck “**to refer back to Executive Committee.**” Voice vote taken. Motion carried unanimously with no abstentions.

No. 11e -- ORDINANCE TO AMEND SECTION 4.71 OF CHAPTER 4 OF THE BROWN COUNTY CODE OF ORDINANCES (ORGAN OR BONE MARROW DONATION OR RECEIPT)

A motion was made by Supervisor Hoyer and seconded by Supervisor Borchardt “**to hold till the next County Board Meeting on April 17, 2019.**” Voice vote taken. Motion carried unanimously with no abstentions.

Planning, Development & Transportation Committee

No. 11f -- RESOLUTION APPROVING THREE YEAR STATEMENT OF INTENTIONS FOR WISCONSIN DEPARTMENT OF TRANSPORTATION’S HARBOR ASSISTANCE PROGRAM

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the attached Three-Year Harbor Development Statement of Intentions describes proposed improvements which are in the best interest of the Port of Green Bay; and

WHEREAS, the Wisconsin Department of Transportation, in accordance with state statute, requires a statement of project intentions from local units of government intending to apply for federal and/or state aid related to harbor work of benefit to commercial transportation within the next three years; and

WHEREAS, the Harbor Commission and the Planning, Development and Transportation Committee have carefully reviewed the estimated project costs, funding sources, physical locations and alternatives to the proposed projects; and

WHEREAS, the total local matching funds required for the projects indicated as being funded through the Wisconsin Department of Transportation’s Harbor Assistance Program range from twenty (20%) percent to fifty (50%) percent; and

WHEREAS, this Three-Year Harbor Development Statement of Intentions is used by the Wisconsin Department of Transportation for planning purposes only and is not a petition for federal and/or state aid.

NOW THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby approves the attached Harbor Development Statement of Intentions.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 03/22/2019

Authored by: Port & Resource Recovery Department

Final Draft Approved by Corporation Counsel

Fiscal Note: This Resolution does not require an appropriation from the General Fund. This is an enabling Resolution for the County to apply for funds through the Wisconsin Department of Transportation's Harbor Assistance Program and is for planning purposes.

A motion was made by Supervisor Erickson and seconded by Supervisor Kaster **"to adopt."**
Voice vote taken. Motion carried unanimously with no abstentions.

ATTACHMENTS TO RESOLUTION #11F
ON THE FOLLOWING PAGES

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2019**

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: West Shore Port Terminal and Rail/Truck Intermodal Facility

Acquire river front property along Fox River presently owned by We Energies for creation of a port terminal facility that would be available for new port operations. The project would include razing building, brownfield clean-up, filling in old slip, construction of 1,050 ft of new dock wall and dredging.

PART II Project Resources

PART III Rank & Probability

Expected Funding Sources (All types)

Amount

(a) WI DOT HAP (80%)

\$10,000,000

(b) Brown County (20%)

\$ 2,000,000

(c)

(d)

Total

\$12,000,000

(a) Of the projects listed for the year noted above, this project is of 1st priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One)

High

Medium

Low

Prepared By: **Dean Haen, Director**

Date: **January 31, 2019**

11f

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County (Port and Solid Waste Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2019**

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Quincy Terminal Dock Restoration and other Related Equipment Needs

US Oil would like to overhaul the current loading/offloading dock located on the east side of the Fox River designed to service the Quincy refined products terminal. Additionally, this project will require an installation of a Vapor Recovery Unit and other equipment such as a booster pump. Achieving these capabilities will allow for an increase on barge activity designed to enable critically needed supply into the Green bay Terminal Complex currently heavily affected by the permanent disruption of the Westshore Pipeline. This project is targeted at providing a partial, but significant, solution to the Federal and State tax deficiency created by the disruption, which has generated a major threat to the ability to supply the area. Volumes of refined products will be increased and, better yet, this will contribute to a substantial amount of semi-trucks to be removed from the roads, which not only declutters the roads but also removes risks like decreased road maintenance, accidents, driver error, etc.

PART II Project Resources

PART III Rank & Probability

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) Wisconsin DOT HAP (80%)	\$2,400,000
(b) Brown County (20%)	\$600,000
(c) (US Oil, A division of U.S. venture, Inc.)	
(d)	
	<u>\$3,000,000</u>
	Total

(a) Of the projects listed for the year noted above, this project is of 2nd priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) High
Medium
Low

Prepared By: Dean Haen, Port Manager
Pitter A. Martinez - US Oil, A division
of U.S. venture, Inc.)

Date: February 10, 2019

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**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

GREEN BAY
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2019**

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Limestone Storage and Rail Loading Facility

GLC Minerals will expand their limestone storage and rail loading ability upon Port property. The project will consist of installing a rail spur and storage silos

PART II Project Resources		PART III Rank & Probability
<u>Expected Funding Sources</u> (All types)	<u>Amount</u>	
(a) WisDOT (80%)	\$1,600,000	(a) Of the projects listed for the year noted above, this project is of <u>3rd</u> priority to the applicant.
(b) Brown County (20%) (GLC Minerals)	\$ 400,000	
(c) Others		(b) The estimated probability of this project being started in year noted above is: (Circle One) <u>High</u> Medium Low
(d)	\$ 2,000,000	
	Total	

Prepared By: Dean Haen, Director
Holly Bellmund, GLC Minerals, LLC
Date: January 31, 2019

11f

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2019**

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Graymont North Dock Wall

Rehabilitation of existing dock wall, to include major repairs to dock face, 920 feet of renewed sheet piling, replacing sheet anchors, replacing outside bumper guards, and installing new pavement between the dock wall and the new warehouse facility to facilitate across dock loading and unloading of commercial bulk product.

PART II Project Resources

PART III Rank & Probability

Expected Funding Sources (All types)

Amount

(a) **WI DOT HAP (80%)**

\$856,000

(b) **Brown County (20%)
(Graymont.)**

\$214,000

(c)

(d)

\$1,070,000
Total

(a) Of the projects listed for the year noted above, this project is of 4th priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) High
 Medium
 Low

Prepared By: **Dean Haen, Director**
Jared Senn, Graymont
Date: **January 31, 2019**

11f

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County (Port and Solid Waste Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2019**

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Fox Terminal Critical Enhancements and Repairs

The WestShore pipeline permanent shutdown has forced U.S Oil to come up with out of the normal strategies in order to maintain supply to the Terminal Complex in Green Bay. To efficiently deal with other sources of refined products via different modes of transportation such as truck and rail, the terminal is in need of needed enhancements as follows: booster pump designed to increase handling of volume in a much faster manner, vacuum pump to be added to current Vapor Recovery Unit will increase handling of refined products from 2,700 barrels per hour to 3,500 barrels per hour. The cost of the vacuum pump is around \$150,000.00, while the booster pump should be around \$100,000.00 installed. Additionally, the terminal will have to add additional piping to prevent a current limitation of offloading different modes of transfers simultaneously. That is, currently, there are substantial difficulties when offloading a barge and a set of rail/truck cars at the same time. Adding around 100ft of piping from the loading rack area to the manifold at the laterals should provide a solution to the limitation. The cost of adding the pipe system should be around \$200,000.00. Additionally, the terminal would like to add two additional offloading stations to properly efficiently handle the expectations of increased supply into the Green Bay Terminal Complex. This need would come at a price tag of around \$250,000.00.

PART II Project Resources

PART III Rank & Probability

	<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a)	Wisconsin DOT HAP (80%)	\$560,000
(b)	Brown County (20%)	\$140,000
	(US Oil, A division of U.S. venture, Inc.)	
(c)		
(d)		
		<u>\$700,000</u>
		Total

(a) Of the projects listed for the year noted above, this project is of 5th priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) High
Medium
Low

Prepared By: **Dean Haen, Port Manager**
Pitter A. Martinez - US Oil, A division
of U.S. venture, Inc.)

Date: **February 10, 2019**

11f

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County (Port and Solid Waste Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2019**

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Construction of Rail Car Facility within the Terminal (Parking)

Part of the strategy generated from the need to supply the Green Bay Terminal Complex due to the Westshore Pipeline shutdown is to obtain and bring refined energy products from sources such as Canada. To do so, U.S. Oil must make use of services from third parties via the rail system. Unfortunately, our facilities are unable to handle an increased amount of railcars due to the mechanical limitations to be corrected with the additional piping, but most of all due to space limitations. To continue with operations as desired and required, U.S. Oil would need to have space to process and temporarily park a significant number of cars. At this time, such solution in great scale represents an impossibility. To remove the limitation, U.S. Oil has made a preliminary assessment of the property in question and has determined that there is a portion of the property that could fit. However, that particular section of the property close to the storage tanks has vegetation on it and very likely will be considered "Wetland". This tax matter has been considered a State Emergency and declared as such in 2016 by former Governor Walker. Acquiring the necessary credits, building the rail tracks, putting the necessary piping in place, and moving alternative fuels loading/offloading equipment to that area will contribute to the reduction of the supply limitation and will also help remove trucks from the roads.

PART II Project Resources

<u>Expected Funding Sources (All types)</u>	<u>Amount</u>
(a) Wisconsin DOT HAP (80%)	\$480,000
(b) Brown County (20%)	\$120,000
(c) (US Oil, A division of U.S. venture, Inc.)	
(d)	
	<u>\$600,000</u>
	Total

PART III Rank & Probability

- (a) Of the projects listed for the year noted above, this project is of **6th** priority to the applicant.
- (b) The estimated probability of this project being started in year noted above is:
(Circle One) **High**
Medium
Low

Prepared By: **Dean Haen, Port Manager**
Pitter A. Martinez - US Oil, A division
of U.S. venture, Inc.)
Date: **February 10, 2019**

11f

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: **WisDOT**
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2019**

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Material Handler

Purchase of a large to medium/large material handler. The addition of this type of equipment has the potential to add additional products/business through the Fox River Terminals facility.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) WisDOT (80%)	\$1,200,000
(b) Brown County (20%) (Fox River Terminal)	\$ 300,000
(c) Others	
(d)	<u>\$1,500,000</u>
	Total

PART III Rank & Probability

- (a) Of the projects listed for the year noted above, this project is of 7th priority to the applicant.
- (b) The estimated probability of this project being started in year noted above is:
(Circle One) High
Medium
Low

Prepared By: **Dean Haen, Director**
Ryan Beauparlant, Fox River Terminals
Date: **January 31, 2019**

11f

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2020**

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Dockwall Improvements at KK Integrated Logistics, Inc.

KK Integrated Logistics, Inc. utilizes dock wall property for delivery of pulp, other forest products and raw materials for NE WI customers. The dock wall requires stabilization, sheeting, and tie back wall repairs to support the offloading of these vessels. Approximately 200' of dock wall requires repairs to sheeting, ground and surface stabilization, and tie back wall structural support with a cost estimated at \$320,000.

PART II Project Resources

	<u>Amount</u>
<u>Expected Funding Sources</u> (All types)	
(a) Wisconsin DOT HAP (80%)	\$ 256,000
(b) Brown County (20%) (KK Integrated Logistics, Inc.)	\$ 64,000
(c)	
(d)	
	<u>\$ 320,000</u>
	Total

PART III Rank & Probability

- (a) Of the projects listed for the year noted above, this project is of 1st priority to the applicant.
- (b) The estimated probability of this project being started in year noted above is:
(Circle One) High
Medium
Low

Prepared By: **Dean Haen, Director**
Cynthia Feller-Kuber, KK
Integrated Logistics, Inc.
Date: **January 31, 2019**

118

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: **WisDOT**
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

GREEN BAY
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2020**

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Conveyance System

GLC Minerals install an overhead or underground two (2) way conveyance system to move cargo from existing property with water access to property with a manufacturing facility on Bylsby Avenue.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) WisDOT (80%)	\$4,000,000
(b) Brown County (20%) (GLC Minerals)	\$1,000,000
(c) Others	
(d)	
	<u>\$ 5,000,000</u>
	Total

PART III Rank & Probability

- (a) Of the projects listed for the year noted above, this project is of **2nd** priority to the applicant.
- (b) The estimated probability of this project being started in year noted above is:
(Circle One) **High**
Medium
Low

Prepared By: **Dean Haen, Director**
Holly Bellmund, GLC Minerals, LLC
Date: **January 31, 2019**

118

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Land Owner
McDonald Lumber Co, INC.
2020 Angie Ave.
Green Bay WI 54302

Improvements Proposed in Calendar Year 2020

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: McDonald Warehouse Development

The Marinette Marine Corporation is proposing to build Maneuver Support Vehicle (MSV) as part of a Federal Contract. The project site is located at 701 Bay Beach Rd. Green Bay, WI 54302. The project would bring an economic benefit to the State of Wisconsin, and provide a facility that could be used for additional contract opportunities in the future. The project includes the construction of a ramp, associated facilities, loading equipment, launching equipment, dock and seawall construction, electrical, water, lighting and dredging.

PART II Project Resources

PART III Rank & Probability

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>	(a) Of the projects listed for the year noted above, this project is of 3rd priority to the applicant.
(a) WisDOT HAP (80%)	\$2,400,000	
(b) Brown County (20%) (MMC/MLC)	\$ 600,000	
(c) Others		(b) The estimated probability of this project being started in year noted above is:
(d)	\$3,000,000	(Circle One) <u>High</u>
Total		Medium
		Low

Prepared By: Dean Haen, Director
Chester McDonald, Owner
Date: January 31, 2019

114

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2021**

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Green Bay Harbor Navigational Channel Deepening Project

Deepen federal navigational channel from Grassy Island to the East River Turning basin to St. Lawrence Seaway specification of 26'3". Presently the channel is 26' to Grassy Island then shallows to 24' until the Main St. Bridge and 22' beyond. The channel would need to be dredged a distance of 4 miles. The U.S. Army Corps of Engineers may then be authorized to conduct a Feasibility Study consisting of a cost/benefit analysis to determine if deepening the whole federal channel is warranted. The port would benefit by decreasing shipping costs and expanding cargoes presently not received because the cargoes are transported on ocean-going ships requiring the necessary seaway draft. The total quantity of material to be dredged from the navigational channel is an est. 870,369 cy at a cost of \$25.00/cy or \$21,759,225.

PART II Project Resources

	<u>Expected Funding Sources (All types)</u>	<u>Amount</u>
(a)	Wisconsin DOT HAP (50%)	\$15,000,000
(b)	Brown County (50%) (Terminal Operators)	\$15,000,000
(c)		
(d)		
		<u>\$30,000,000</u>
		Total

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project is of 1st priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:
(Circle One)

High
Medium
Low

Prepared By: **Dean Haen, Director**
Date: **January 31, 2019**

114

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2021**

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Port of Green Bay Slip and Dock Wall Deepening Project

Dredge the necessary slips and dock walls to St. Lawrence Seaway specification of 26'3". Presently the slips are approximately 24'. The Fox River Dock slip would need to be dredged at an estimated cost of \$600,000. The Western Lime Company dock wall would need to be dredged at an estimated cost of \$300,000. WPS, Flint Hills Resources, Sanimax, St. Mary's Cement, RGL Holdings, C. Reiss Coal, LaFarge, NE Asphalt and Georgia-Pacific would also have to be dredged. Estimated dredging cost of an additional \$2.5 million.

PART II Project Resources

PART III Rank & Probability

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>	(a) Of the projects listed for the year noted above, this project is of <u>2nd</u> priority to the applicant.
(a) WI DOT HAP (80%)	\$ 2,720,000	
(b) Brown County (20%) (Terminal Operators)	\$ 680,000	(b) The estimated probability of this project being started in year noted above is:
(c)		(Circle One) High
(d)		Medium
	<u>\$ 3,400,000</u>	<u>Low</u>
	Total	

Prepared By: **Dean Haen, Director**
Date: **January 31, 2019**

114

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2021**

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: East Shore Public Port Terminal

Purchase river front property 300' x 1600' along Fox River, presently owned by Green Bay Packaging, Inc., Proctor & Gamble, and Georgia-Pacific for creation of a public terminal facility. Construction of 1,000 lf of dock wall along Green Bay Packaging, Inc., including major dock face, sheet piling, anchors, bumper guards. Construction of an access road from the river front to Quincy Avenue along Interstate Highway 43 through Green Bay Packaging, Inc., property. Relocate Georgia-Pacific intake clarifier. Remove old railroad tracks and prepare property for port commerce.

PART II Project Resources

PART III Rank & Probability

Expected Funding Sources (All types)

Amount

(a) **WI DOT HAP (80%)**

\$8,000,000

(b) **Brown County (20%)**

\$2,000,000

(d)

(d)

\$10,000,000
Total

(a) Of the projects listed for the year noted above, this project is of 3rd priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One)

High

Medium

Low

Prepared By: **Dean Haen, Director**

Date: **January 31, 2019**

11 f

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2019
Send to: **WisDOT**
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

GREEN BAY
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2021**

Instructions: Complete one of these sheets for each project contemplated in calendar 2019, 2020 and 2021. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Connect Prairie Ave to Hurlbut Ct. Relocate Bylsby Ave

The Port of Green Bay in cooperation with GLC Minerals, WE Energies, Fox River Dock Company and others would reconstruct Bylsby Avenue in a SW-NE orientation connecting Prairie Ave. with Hurlbut Ct. This would improve connectivity and travel between the Port, I-43 interchange and downtown Green Bay. Additionally, port terminals currently located along Bylsby Avenue would increase in acreage and commercial transportation capabilities.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) WisDOT (80%)	\$12,000,000
(b) Brown County (20%) (Green Bay, and area businesses)	\$ 3,000,000
(c) Others	
(d)	
	<u>\$ 15,000,000</u>
	Total

PART III Rank & Probability

- (a) Of the projects listed for the year noted above, this project is of 4th priority to the applicant.
- (b) The estimated probability of this project being started in year noted above is:
(Circle One) High
Medium
Low

Prepared By: Dean Haen, Director
Date: January 31, 2019

11f

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN HAEN
DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: January 2, 2018
REQUEST TO: Planning, Development and Transportation Committee
MEETING DATE: February 25, 2019
REQUEST FROM: Dean R. Haen, Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Annual Resolution requirement as part of the WDOT Harbor Assistance Grant program

ISSUE/BACKGROUND INFORMATION: Annual Resolution requirement as part of the WDOT Harbor Assistance Grant program

ACTION REQUESTED:
Approval

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

Is there a fiscal impact? Yes ☒ No

a. If yes, what is the amount of the impact?

b. If part of a bigger project, what is the total amount of the project? \$ 0

c. Is it currently budgeted? ☐ Yes ☐ No

1. If yes, in which account?

2. If no, how will the impact be funded?

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

11/4

No. 11g -- **RESOLUTION EXPANDING BROWN COUNTY FOREIGN TRADE ZONE (FTZ) #167 WITH SUBZONE FTZ #167-E**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, on September 21, 1988, the Brown County Board adopted a resolution agreeing to pursue establishment of a Foreign Trade Zone (FTZ) in Brown County, including establishing the boundaries of the General Zone in the Ashwaubenon Industrial Park which includes Austin Straubel International Airport; and

WHEREAS, to date no international commerce activity has ever taken place within the boundaries of the General Zone, although one subzone is active in Osceola, WI; and

WHEREAS, existing properties within the General Zone are completely occupied by companies not involved in international commerce; and

WHEREAS, ProAmpac Holdings, Inc. ("ProAmpac"), with facilities in Appleton, WI and Neenah, WI, has contacted Brown County requesting subzone status of FTZ #167, and is willing to pay the costs of the Application for Subzone Designation and to enter into a Foreign Trade Subzone Operations Agreement, and ProAmpac has agreed to provide revenues to Brown County for FTZ activities upon activation by the U.S. Foreign Trade Zone Board; and

WHEREAS, the FTZ revenues will be dependent upon the amount of merchandise moved through the FTZ, and are expected to range from \$250 to \$2,000/month; and

WHEREAS, the ProAmpac subzone will include 39.59 acres in Neenah and 6.68 acres in Appleton, WI.

NOW THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors that it hereby designates the Director of Port & Resource Recovery, or designee, to be the "Grantee Official" with legal authority expand FTZ #167 by signing the Application for Subzone Designation and by entering into the Foreign Trade Subzone Operations Agreement; and

BE IT FURTHER RESOLVED, that the Brown County Board of Supervisors hereby directs that the designated Grantee Official: 1) sign the corporation counsel reviewed and approved Application for Subzone Designation; 2) enter into the corporation counsel reviewed and approved Foreign Trade Subzone Operations Agreement; and 3) submit the Application for Subzone Designation to the U.S. Dept. of Commerce in order to expand FTZ #167 as stated above.

Fiscal Note: This resolution does not require an appropriation from the General Fund and is anticipated to result in an increase in revenue.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 03/22/2019

19-012R

Authored by Port & Resource Recovery Department

Final Draft Approved by Corporation Counsel

A motion was made by Vice Chair Lund and seconded by Supervisor Suennen **“to adopt.”**
Voice vote taken. Motion carried unanimously with no abstentions.

ATTACHMENT TO RESOLUTION #11G

ON THE FOLLOWING PAGE

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN HAEN
DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: January 18, 2019
REQUEST TO: Planning, Development and Transportation Committee
MEETING DATE: 2/25/19
REQUEST FROM: Dean R. Haen, Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: EXPANDING BROWN COUNTY FOREIGN TRADE ZONE #167 WITH SUBZONE FTZ167-E

ISSUE/BACKGROUND INFORMATION: ProAmpac is interested in FTZ#167 subzone designation

ACTION REQUESTED:

Approval

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

Is there a fiscal impact? ☒ Yes ☐ No

a. If yes, what is the amount of the impact? Revenue \$12,000 -\$24,000/year

b. If part of a bigger project, what is the total amount of the project? \$ 0

c. Is it currently budgeted? ☐ Yes ☐ No

1. If yes, in which account?

2. If no, how will the impact be funded?

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

119

Planning, Development & Transportation Committee and Executive Committee

**No. 11h -- RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE
REGISTER OF DEEDS – REAL ESTATE SPECIALIST**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Register of Deeds Department (“Department”) table of organization currently includes a 1.00 FTE Real Estate Specialist position; and

WHEREAS, the volume of real estate recordings has steadily decreased over the past few years which reduces the need for said full-time position, but coverage is still needed during the busiest times in the office; and

WHEREAS, Human Resources, in conjunction with the Department, recommends deleting the 1.0 FTE Real Estate Specialist position, and creating a 0.75 Real Estate Specialist position, in the Register of Deeds Department table of organization.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, that it hereby approves of and directs the deletion of a 1.0 FTE Real Estate Specialist position, and the addition of a 0.75 FTE Real Estate Specialist position, in the Register of Deeds Department table of organization, as further described below in the Budget Impact section of this Resolution.

Budget Impact:

Register of Deeds

Partial Budget Impact (3/01/19 – 12/31/19)	FTE	Addition/Deletion	Salary	Fringe	Total
Real Estate Specialist \$18.22/hr Position #102.620.072 Hours: 2088	1.00	Deletion	\$(32,190)	\$(16,585)	\$(48,775)
Real Estate Specialist \$18.22/hr Position # 102.620.072 Hours: 1566	0.75	Addition	\$24,143	\$15,270	\$39,413
Partial Budget Impact					\$(9,362)
Annualized Budget Impact	FTE	Addition/Deletion	Salary	Fringe	Total
Real Estate Specialist \$18.22/hr Position #102.620.072 Hours: 2088	1.00	Deletion	\$(38,043)	\$(22,747)	\$(60,790)
Real Estate Specialist \$18.22/hr Position # 102.620.072 Hours: 1566	0.75	Addition	\$28,533	\$17,060	\$45,593

Annualized Budget Impact	\$(15,197)
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Fiscal Note: This resolution does not require an appropriation from the General Fund. This resolution reduces employee expenditures in the Register of Deeds 2019 budget by \$9,362.

Respectfully submitted,
PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 03/22/2019

19-014R

Authored by Human Resources

Final Draft Approved by Corporation Counsel's Office

A motion was made by Supervisor Erickson and seconded by Supervisor Borchardt **"to adopt."**
Voice vote taken. Motion carried unanimously with no abstentions.

ATTACHMENT TO RESOLUTION #11H

ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23800
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 1-21-2019
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 2/25/19, 3/11/19 and 3/20/19, respectively
REQUEST FROM: Cheryl Berken
Register of Deeds

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR REGISTER OF DEEDS
REAL ESTATE SPECIALIST

ISSUE/BACKGROUND INFORMATION:

The volume of real estate recordings have decreased over the past few years. Reducing a 1.0 FTE to a 0.75 FTE with an individual working the 9 am to 3 pm shift each day would cover the busy times in the office and cover that reduced workload.

ACTION REQUESTED:

Delete 1.0 Real Estate Specialist
Add 0.75 Real Estate Specialist

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$(9,362)
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

1/1

**No. 11i -- RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE
PUBLIC WORKS – FACILITIES DEPARTMENT – RECLASSIFICATION AND
DELETION OF POSITIONS**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, there is a (1.0) FTE Housekeeping Manager and a (0.50) Housekeeper position (“Positions”) in the Public Works-Facilities (“Department”) table of organization that are currently vacant; and

WHEREAS, due to these vacancies, the Department completed a thorough evaluation of the structure of the Department and operational needs and have determined that the Facility Manager position will take over supervision of all housekeepers which eliminates the need for the current (1.0) FTE Housekeeping Manager; and

WHEREAS, housekeeping services will be needed for the new STEM building, jail pod and Medical Examiner office, so creating (2.0) FTE Housekeeper positions will provide coverage for those areas; and

WHEREAS, Human Resources, in conjunction with the Department, recommend the following changes to the Department’s table of organization: the deletion of (1.00) FTE Housekeeping Manager position in pay grade 11 of the Classification and Compensation Plan, deletion of a (0.50) FTE Housekeeper in pay grade 20 of the Classification and Compensation Plan and the addition of (2.00) FTE Housekeeper positions in pay grade 20 of the Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the following changes to the Public Works-Facilities Department table of organization: Delete (1.00) FTE Housekeeping Manager position in pay grade 11 of the Classification and Compensation Plan; Delete (0.50) FTE Housekeeper in pay grade 20 of the Classification and Compensation Plan; Add (2.00) FTE Housekeeper positions in pay grade 20 of the Classification and Compensation Plan.

Budget Impact:
Public Works – Facilities

Partial Budget Impact (3/01/19 – 12/31/19)	FTE	Addition/ Deletion	Salary	Fringe	Total
Housekeeping Manager \$26.37/hr Position # 106.010.054 Hours: 2088	1.00	Deletion	(\$46,622.16)	(\$18,726.23)	(\$65,348.39)
Housekeeper \$13.95/hr Position # 137.460.054 Hours: 1044	0.50	Deletion	(\$12,323.22)	(\$3,102.85)	(\$15,426.07)
Housekeeper \$13.95/hr Position # TBD Hours: 2088	1.00	Addition	\$24,663.60	\$15,137.69	\$39,801.29

Housekeeper \$13.95/hr Position # TBD Hours: 2088	1.00	Addition	\$24,663.60	\$15,137.69	\$39,801.29
Partial Budget Impact					(\$1,171.88)

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Housekeeping Manager \$26.37/hr Position # 106.010.054 Hours: 2088	1.00	Deletion	(\$55,060.56)	(\$22,131)	(\$77,191.56)
Housekeeper \$13.95/hr Position # 137.460.054 Hours: 1044	0.50	Deletion	(\$14,563.80)	(\$3,667)	(\$18,230.80)
Housekeeper \$13.95/hr Position # TBD Hours: 2088	1.00	Addition	\$29,127.60	\$17,890.00	\$47,017.60
Housekeeper \$13.95/hr Position # TBD Hours: 2088	1.00	Addition	\$29,127.60	\$17,890.00	\$47,017.60
Annualized Budget Impact (net impact of position changes)					(\$1,387.16)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The proposed resolution will result in a personnel savings.

Respectfully submitted,
PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 03/22/2019

19-023R
Authored by Human Resources
Final Draft Approved by Corporation Counsel's Office

A motion was made by Vice Chair Lund and seconded by Supervisor Deneys "to adopt."
Voice vote taken. Motion carried unanimously with no abstentions.

ATTACHMENT TO RESOLUTION #11I

ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 2-19-19
REQUEST TO: Planning, Development & Transportation, Executive, and County Board
MEETING DATE: 2/25/19, 3/11/19 and 3/20/19, respectively
REQUEST FROM: Paul Fontecchio
Public Works
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE PUBLIC WORKS-
FACILITIES DEPARTMENT – RECLASSIFICATION AND DELETION OF POSITIONS

ISSUE/BACKGROUND INFORMATION:

With the recent (December 2018 and January 2019) retirements of the Housekeeping Manager and Facility Manager respectively at the Bayview Campus (Jail/CTC/etc.), the Public Works Department has evaluated the department needs prior to filling open positions per section 4.23 of the County Code of Ordinances.

The management of the Bayview Campus for the mechanics, maintenance workers, and housekeepers will be consolidated under one Facility Manager Position as it is currently done at the Downtown Campus. The Department proposes eliminating the Housekeeping Manager and adding 1.5 Housekeeping positions. The Department currently has one open 0.5 Housekeeping position. With the addition of the STEM building, new Jail pod, and ME office, we will need the additional cleaning staff for these new areas. If approved, the Department will hire one housekeeper immediately and one in July just prior to the STEM building becoming operational.

ACTION REQUESTED:

Delete the Housekeeping Manager Position, delete the 0.5 Housekeeper position, and add 2.0 FTE Housekeeper positions.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$(1,171.88)
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

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No. 11j -- **RESOLUTION SUPPORTING THE VILLAGE OF DENMARK BUSINESS DEVELOPMENT CORRIDOR**

AS AMENDED AT THE 03-11-2019 EXECUTIVE COMMITTEE MEETING

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Village of Denmark ("Village"), population 2,216, is strategically located along Interstate 43 in the southern portion of Brown County ("County"); and

WHEREAS, the Village created a Business Development Corridor along Interstate 43 which is projected to increase assessed property values by roughly \$17 million to \$23 million as a result of new investments in 2020; and

WHEREAS, Salm Partners, LLC ("Salm") of Denmark, WI is a private label manufacturer of some of the nation's best smoked sausages and hot dogs, and currently employs 450 people in Brown County, and 150 people through its joint venture in Alabama; and

WHEREAS, Salm is a great success story in Brown County, whose founder grew up on a Brown County dairy farm, left the county for his education and career training, but chose Brown County as the site of Salm when founding it with three of his brothers in 2004; and

WHEREAS, Salm intends to expand its manufacturing to a new site, capable of housing a 300,000 square foot production and storage facility that could house up to 6 new production lines and could create 400 new jobs; and

WHEREAS, Salm intends to invest roughly \$35 million in a new 80,000 square foot production and storage facility in Phase One that will create 80 new jobs at the expanded facility to operate the new production line; and

WHEREAS, the Village has secured other investment projects that are ready for construction in 2019 and 2020 that will create roughly 50 new jobs in the community; and

WHEREAS, the Village is foregoing creating a Tax Increment Financing (TIF) District in order to allow much needed new tax revenue to be collected, as opposed to being diverted to the district; and

WHEREAS, the Village projects an increase of up to \$114,300 per year in new tax revenue for the County as a result of these investments; and

WHEREAS, the Village is investing approximately \$13 million in this Business Development Corridor, and is asking the County to also participate by utilizing the County Highway Department for road building and storm water pond construction purposes.

NOW THEREFORE BE IT RESOLVED, by the Brown County Board of Supervisors, that, once a Developer's Agreement between Salm and the Village, with terms and conditions satisfactory to the County, is approved by the Village, the County shall aid in the development of the Village of Denmark Business Development Corridor as stated below in this Resolution in order

to retain and create jobs in the County, enhance the County's tax base, and promote the orderly development of the Village of Denmark Business Development Corridor; and

BE IT FURTHER RESOLVED, that the County shall reconstruct County Trunk Highway T (County Trunk Highway KB to North Avenue) using Village funds as outlined in the 2019 Budget, but the County shall reimburse the Village of Denmark for that work in the amounts of \$450,000 in 2021 and \$450,000 in 2022; and

BE IT FURTHER RESOLVED, that the County shall reconstruct, widen, and urbanize Bohemia Drive and Hager Road, along with constructing a new unnamed road and two new regional storm water ponds, at a cost of approximately \$1.5 million dollars in 2020 to be paid by the Village of Denmark; and

BE IT FURTHER RESOLVED, that the County shall continue to reconstruct, widen, and urbanize Hager Road, along with constructing two additional regional storm water ponds, at a cost of approximately \$1.5 million dollars in 2021 to be paid for by the Village of Denmark; and

BE IT FURTHER RESOLVED, that any and all cost overruns, or additional funds needed for the aforementioned projects shall ~~be borne by the Village of Denmark~~, not be borne by the County of Brown; and

BE IT FINALLY RESOLVED, that the Brown County Board of Supervisors hereby authorizes and directs Brown County Administration to take any and all steps necessary to implement the directives in this resolution.

Fiscal Note: This resolution does not require an appropriation from the General Fund in 2019. This resolution commits future highway funds of \$450,000 in 2021 and \$450,000 in 2022 to reimburse the Village of Denmark's cost share of County Trunk Highway T as outlined in the 2019 budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE

EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 03/22/2019

19-021R
Authored by Public Works-Highway
Approved by Corporation Counsel

A motion was made by Supervisor Deslauriers and seconded by Supervisor Dantine "to adopt." Voice vote taken. Motion carried unanimously with no abstentions.

ATTACHMENT TO RESOLUTION #11J

ON THE FOLLOWING PAGE

CORPORATION COUNSEL

Brown County

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David P. Hemery
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RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 03-07-2019
REQUEST TO: Exec Comm and Co Board (went to PD&T on 02-25-2019 and was approved)
MEETING DATE: 03-11-2019 and 03-20-2019, respectively
REQUEST FROM: Dave Hemery, Corp Counsel (this needs to go to Exec Comm as it deals with real estate)

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE:

RESOLUTION SUPPORTING THE VILLAGE OF DENMARK BUSINESS DEVELOPMENT CORRIDOR

ISSUE/BACKGROUND INFORMATION:

Request for Brown County to aid in the Development of the Denmark Business Development Corridor

ACTION REQUESTED:

Consideration

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

What is the amount of the fiscal impact? *\$ Fiscal Note: This resolution does not require an appropriation from the General Fund in 2019. This resolution commits future highway funds of \$450,000 in 2021 and \$450,000 in 2022 to reimburse the Village of Denmark's cost share of County Trunk Highway T as outlined in the 2019 budget.*

Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)

- a. If yes, in which account? _____
b. If no, how will the impact be funded? General Fund
c. If funding is from an external source, is it one-time ☐ or continuous? ☐

2. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

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No. 12 -- CLOSED SESSION - None.

No. 13 -- SUCH OTHER MATTERS AS AUTHORIZED BY LAW.

No. 14 -- BILLS OVER \$5,000 FOR PERIOD ENDING FEBRUARY 28, 2019.

A motion was made by Supervisor Borchardt and seconded by Supervisor Vander Leest **“to pay the bills for the period ending February 28, 2019.”** Voice vote taken. Motion carried unanimously.

No. 15 -- CLOSING ROLL CALL

Present: Nicholson, Hoyer, Gruszynski, Lefebvre, Erickson, Borchardt, Evans, Vander Leest, Buckley, Landwehr, Dantine, Brusky, Ballard, Kaster, Van Dyck, Linssen, Kneiszel, Deslauriers, Tran, Moynihan, Suennen, Schadewald, Lund, Deneys.

Excused: Sieber, De Wane

Total Present: 24 Total Excused: 2

**No. 16 -- ADJOURNMENT TO WEDNESDAY, APRIL 17, 2019 AT 7:00 P.M.,
LEGISLATIVE ROOM 203, 100 N. JEFFERSON ST., GREEN BAY,
WISCONSIN.**

A motion was made by Supervisor Hoyer and seconded by Supervisor Borchardt **“to adjourn to the above date and time.”** Voice vote taken. Motion carried unanimously.

Meeting Adjourned at 8:39pm

/s/ Sandra L. Juno
SANDRA L. JUNO
Brown County Clerk